



GENERAL AVIATION AIRPORTS
 Miami-Dade Aviation Department
 Post Office Box 025504 AMF, Miami, Florida 33159
 (305) 869-1660

AIRPORT IDENTIFICATION BADGE APPLICATION

All areas must be completed upon submission and must be typed. Signatures by the employee and authorized company representatives must be in blue ink. This form will not be accepted by the Miami-Dade Aviation Department (MDAD) if it is altered (including use of correction fluid), torn, or otherwise defaced.

The application must be processed within **TWO WEEKS** from the date it is signed by the authorized company representative(s).

SECTION I. APPLICANT

Social Security Number:		First Name:		Middle Name:		Last Name:	
Other Names Used, Including Alias or Nick names:							
Date of Birth (MM/DD/YYYY):		Place of Birth:			Title:		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Race:	Height:	Weight:	Hair Color:	Eye Color:	
Home Address:				City / State / Zip:		Telephone Number:	
Driver License Number or Official ID:				State Issued:		Expiration Date:	
US Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No		Passport or Naturalization Number:		Alien Registration Number:		Expiration Date:	
Non US Citizen: Employment Authorization No:				Visa Type:		Expiration Date:	

BADGE TYPE

Check all that apply:				<input type="checkbox"/> New Application		<input type="checkbox"/> Lost Badge	
<input type="checkbox"/> Miami Executive	<input type="checkbox"/> Miami Opa-locka Executive	<input type="checkbox"/> Homestead General		<input type="checkbox"/> Renewal	<input type="checkbox"/> Damaged Badge		

SECTION II. APPLICANT'S CERTIFICATION

I hereby submit to MDAD Identification Section (ID Section) this application for an ID Badge and agree to the following:

1. By submitting this application for an ID Badge, I agree to comply at all times with the security rules and policies.
2. All ID Badges remain the property of MDAD.
3. My ID Badge cannot be transferred to another individual or used for any purpose by another individual.
4. I will visibly display my ID Badge outside my garments on my upper body whenever I am in an area of the airport.
5. Use of the ID Badge constitutes consent to search and monitoring at any area of the airport.
6. MDAD reserves the right to revoke authorization for an ID Badge where such action is determined to be in the best interest of airport security. You must immediately return the ID Badge to MDAD ID Section or your employer upon notification that your authorization has been revoked.
7. In the event of any change in my employee status (i.e. transfer, job title), I will obtain a new ID Badge noting the change and return the original ID Badge.
8. I will not aid nor participate in "piggy-backing" (allowing unauthorized access to secure or restricted areas) nor will I otherwise breach, disobey or disregard any security directive, plan or program at the airport.
9. I must challenge any person who enters a secured/restricted area if the person does not properly display an ID Badge. If the person I challenge cannot produce a valid ID Badge, I must immediately notify the Miami-Dade Police Department or the MDAD at GA
10. Contractor Identification Badges are valid only within my construction site and only for the duration of contract.
11. I must immediately notify my employer if my ID Badge is lost or stolen. A non-refundable fee of \$75.00 will be assessed for first replacement on lost or stolen ID Badges. Second replacement for lost or stolen \$100.00. The MDAD office at GA airports will collect the fee before a replacement ID Badge is issued.
12. The ID Badge must be returned to the company official at the end of my employment. The identification Badge may also be returned to the MDAD Officer at GA Airport during regular hours. A receipt will be issue to me as proof that the ID Badge was
13. A replacement ID Badge may only be issued if I declare in writing that the ID Badge has been lost, stolen, or destroyed.
14. The ID Badge must be maintained in good condition at all the times. A damage or mutilated ID Badge is not a valid ID Badge and is subject to confiscation.

I understand and agree to comply with the terms and conditions provided for in this application and agree to comply with any changes or amendments to the terms and conditions that may be imposed by MDAD. I certify that the information that I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punishable by fine or imprisonment or both.

Applicant Name: _____
(Print)

Applicant Signature _____ Date: _____

SECTION III. ACCESS REQUIREMENTS (to be completed by the employer)

Company Name: _____
 Mailing Address: _____
 Telephone Number: _____ Fax Number: _____
 Authorized Representative: _____ Title: _____
 Authorized Representative's Signature: _____ Date: _____
 Original Signature Only Acceptable

SECTION IV. EMPLOYER'S CERTIFICATION

I certify that all information provided by or on behalf of the Employer is true, accurate, and complete. I certify that: (1) I have verified the applicant's identify by reviewing at least two forms for identification (one of which bears the applicant's photograph); (2) The Employer will immediately report to MDAD ID Section if the applicant's employment is terminated or their contract work at the Airport is completed, and we will promptly return their Identification Badge to the MDAD ID Section; and (3) The Employer will immediately notify MDAD ID Section if the applicant's ID Badge is reported as being lost or stolen. I also certify that the Employer will inform MDAD ID Section if either of the following applies:

- (i) The applicant was unable to support statements made on the application form;
- (ii) There are significant inconsistencies in the information provided on the application.

I have read and understand the potential penalties described in this application for providing false or misleading information or failing to report as required.

Certification Official's Name: _____ Title: _____
 Print Print

Certification Official's Signature: _____
 Original Signature Only Acceptable

If applicant's employer is a construction contractor of MDAD, or of an airport tenant, please complete the following:		
General Contractor / Consultant:	Subcontractor:	Project Number:
Project Commencement Date:	Project Completion Date:	Project Location:

FOR MDAD ACCESS CONTROL OFFICE USE ONLY					
Badge Number:	Date Issued:	Expiration Date:	Given by:		
PAYMENT					
Cash:	Check:	No Charge:	Replacement:	Damage:	Lost:
Revenue Receipt Number					

SECTION V. GENERAL AVIATION AIRPORTS RAMP USE REGULATIONS

The party signing below has requested an ID Badge from the Miami-Dade Aviation Department (MDAD) that will allow the ID holder to drive on the General Aviation Airports ramp areas. The following statements must be initialed and signed by the authorized ID holder.

Driving on the airport ramp areas is a privilege and requires a clear understanding of liability and airport operations and safety concerns. Acknowledging the following points listed below is required to minimize unauthorized access to the airport, potential damage to aircraft , and security concerns, as well as to help prevent vehicle - pedestrian runway and taxiway incursions.

Initial each entry and sign below:

_____ Vehicle access to the ramp areas is a privilege extended to the ID holder and authorized by a current tenant at the designated General Aviation Airport who has requested MDAD to issue the ID Badge to the ID Badge holder. The ID Badge is controlled by MDAD and is issued to individual authorized responsible drivers.

_____ Authorization to operate a motorized vehicle on the airport ramp or leasehold ramp areas may be suspended for operational reasons ass determined by MDAD, based on MDAD's observations or at the request of the responsible tenant.

_____ ID cards will be encoded by the GA Airport Operator as requested by the primary tenant for vehicle access onto approved leasehold areas. Note: Vehicle operations are restricted to specifically approved leasehold areas as marked on the attached sheet. Convenience commuting across adjacent leaseholds is not authorized. Tailgating or piggybacking to allow other vehicles access is NOT authorized. Only one vehicle may pass through the gate with each ID card use.

_____ The ID Badge driver will not exceed 15 mph on open ramp areas. Speeds slower than 15 mph are required in close proximity to aircraft, during inclement weather, and driving on wet pavement.

_____ Pedestrians, aircraft and helicopters under power, and aircraft under tow have the right of way.

_____ Vehicles or pedestrians are not allowed to cross the non-movement area marking or enter taxiways or runways without direct coordination and escort from Airport Operations personnel.

_____ An ID Badge holder who has had vehicle access removed for operational or safety concerns may not access any Airport ramp area until the holder has completed a driver training session at MDAD / MIA, received the approval of MDAD's General Aviation Airport's Division Director, and has been provided written reauthorization from the primary tenant in order to regain authorization to access the Airport ramp areas.

ID Holder Signature: _____ ID #: _____ Date: _____
Original Signature Only

Tenant Authorized Signature: _____ Date: _____
Original Signature Only

Airport Manager Signature: _____ Date: _____