

**PROCESS FOR ANY APPLICATION CONCERNING THE INSTALLATION OF AN
AERONAUTICAL LANDING AREA**

1. Proponent sends form 7480-1 Notice of Landing Area Proposal to the FAA.
2. Proponent receives letter of acknowledgment from the FAA.
3. Proponent checks with local zoning for any aeronautical landing area restrictions.
4. Upon receipt of a FAA letter (can start collecting FDOT required information earlier), proponent contacts FDOT by applying on their web site for site approval.
5. There is a 45 day waiting period. If there is no opposition to the proposal, after 45 days, the proponent must register the landing area with FDOT by using their website at www.florida-aviation-database.com. Proponent must re-register every 2 years thereafter.
6. FDOT issues site approval letter (by e-mail).